

What is an FTP Site?:

An FTP Site is a standard File Transfer Protocol used to transfer files securely from one host to another host over the Internet.

Getting Started:

To send or receive files using the Spectra FTP you will need the following:

- Download a suggested FTP Client onto your computer. You must use an FTP Client to access the Spectra FTP Site.
- Username and Password. Please contact your customer service rep. to receive this information.

Download an FTP Client:

There are several FTP Client options, here are three FREE options we suggest:

- **Fetch is free for 15 days (PC or Mac)**
<http://fetchsoftworks.com/fetch/download/>
- **Cyberduck (Mac)**
http://download.cnet.com/Cyberduck/3000-2160_4-10246246.html
- **FileZilla (PC or Mac)***
<http://filezilla-project.org/download.php?type=client>

Once the FTP Client is downloaded to your computer, you can use the software to assist you in transferring files. You will be prompted to enter the following:

HOST: ftp.spectraprint.com

USERNAME: **CONTACT YOUR CUSTOMER SERVICE REPRESENTATIVE**

PASSWORD: **TO RECEIVE YOUR LOGIN INFORMATION.**

*The first time you use FileZilla you will need to make the Firewall active by creating an ftp site by going to:

Site Manager

New Site: Type in Spectra Print FTP

General Tab: HOST: ftp.spectraprint.com

USER NAME :

PASSWORD :

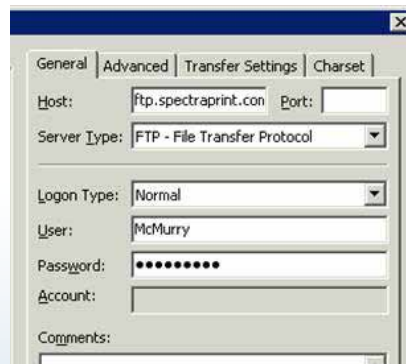
Advanced: Leave the default settings

Transfer Settings: Select Active

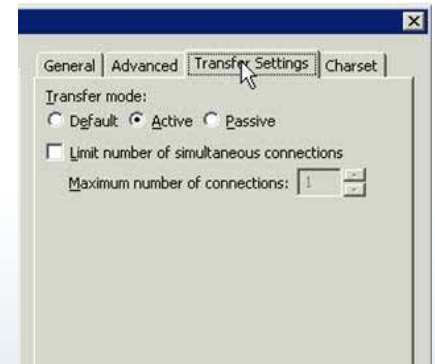
Select OK or Connect

Once you have this set up every time you go into the software this FTP information will be there. (The sever is configured so you don't need to enter a port.)

Opening Screen



CLICK ON THE 3RD TAB – TRANSFER SETTINGS



CONTACT A SALES REPRESENTATIVE FOR YOUR FTP LOGIN INFORMATION!

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